



# SAINT ROSE OF LIMA CATHOLIC SCHOOL

— SIMI VALLEY, CALIFORNIA —

OFFICE: 805-526-5304 FAX: 526-0939 EMAIL: OFFICE@SRLS.ORG

## ST. ROSE OF LIMA SCHOOL IPAD ACCEPTABLE USE POLICY

To be issued an Apple iPad:

- 1. Students must abide by all school rules as outlined in the Student/Parent Handbook and Acceptable Use Policies of St. Rose of Lima School, the Los Angeles Archdiocese, and the Department of Catholic Schools.**
- 2. iPads are for educational use.** Students who play games, text, or attempt to access any social networks during class time will have their iPads held by the teacher until the student's parent or guardian sets up a meeting to discuss the incident. Repeated violations may result in loss of iPad privileges.
- 3. Students and Parents agree to be responsible for the proper care of the iPad.** (*Please refer to the iPad Care and Protection Guidelines.*)

St. Rose of Lima School purchases Accidental Damage and Theft insurance for each school-issued iPad. This coverage is comprehensive (including flood, fire, vandalism, power surge, liquid spills, submersion, cracked screens, collision, falls, drops, theft, robbery, and burglary) but it is not all-inclusive. There may be situations that are not covered by insurance that could result in financial liability in replacing the iPad (up to \$600). Situations that are not covered by insurance include, but are not limited to, cosmetic damage (that does not affect functionality), mechanical breakdown or defect (as these are covered by warranty), intentional damage, computer viruses, or mysterious disappearance (if a student loses their iPad as opposed to it being stolen.)

**4. Students and Parents agree that any inappropriate use of the iPad will result in disciplinary action that may include the loss of iPad use.** Disciplinary action includes but is not limited to conduct referral and suspension/expulsion, according to the Student/Parent Handbook. Inappropriate use includes but is not limited to the following:

- Visiting inappropriate websites (such as websites containing lewd, sexually suggestive, or graphically violent images or demeaning, derogatory, or hateful speech.)
- Sending email that is considered physically, sexually, or verbally harassing.
- Possessing lewd, graphically violent, or derogatory/demeaning pictures and/or media files
- Cheating
- Installing unapproved apps or media

**Students and Parents acknowledge that St. Rose of Lima School may review the contents of school-issued iPads (or iPads designated for school use) at any time to verify content.** Students/Parents may not set a privacy code on their iPads.



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5. **Students and Parents agree that all apps and content to be installed on the iPad (including music and media files) must be pre-approved by school faculty or administration.** Each grade will receive a list of approved applications and content. These lists will be posted and continually updated on RenWeb. Students and parents should ask their homeroom/subject teachers or administration for permission to add new apps or media to iPads.
6. **Students and Parents acknowledge that St. Rose of Lima School can and will manage the iPads remotely through a Mobile Device Management system.** This system gives the school the ability to restrict or remove applications from the iPad, to view applications installed on the iPad, as well as the ability to remotely lock or erase the device and its data.
7. **Parents agree to monitor student use of the iPad during home Internet network use.** Parents have received and reviewed the “Contract for Appropriate Internet Use by Minors” with their children and agree to abide by the contract.
8. **Students and Parents agree that only the student may use the iPad.** Siblings and friends should never use the iPad.
9. **iPads must be turned OFF at the beginning of the school day and will be turned on only when asked by the teacher.**
10. **All iPad wallpaper and backgrounds must be school-appropriate.**
11. **Students are responsible for keeping their iPad’s battery fully charged for school each day. (iPads may not be charged while at school.)**
12. **Streaming video from the Internet during school hours is prohibited.** Watching video online is disruptive to our wireless networks. Streaming videos can make the Internet slow for everyone.
13. **To ensure the safety of your iPad as well as its proper use, students are not allowed to take their iPads out to morning or lunch recess.** Students may use their iPads before or after school ONLY if they are in a supervised *classroom* setting (such as Morning Enrichment or Extended Care.)
14. **Parents/students are responsible for updating their apps and the iPad software on a regular basis.** The school will provide assistance in learning best practices and procedures.
15. **It is the responsibility of the student to back up his/her files.** The school will provide assistance in learning best practices and procedures.
16. **Students leaving St. Rose of Lima School (to transfer to another school) must return their iPad to the school, or inquire about the possibility of purchasing the device.** Eighth-grade students of St. Rose of Lima School have the option of purchasing their iPads upon graduation. The amount due upon graduation would be the cost of the iPad (*fair market value for a refurbished machine and warranty*).



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## STUDENT ACTIVITIES STRICTLY PROHIBITED

- Bypassing (or attempting to bypass) the St. Rose of Lima School web filter through a web proxy
- Changing iPad settings (except for personal settings such as font size, brightness.)
- Downloading apps or any media (including music, videos, games) not approved by St. Rose of Lima School.
- Attempting to “jailbreak” the iPad (that is, attempting to alter the iPad’s operating system in order to run additional, unauthorized applications.)
- Gaining access to other students’ accounts, files, and/or data.
- Sending, accessing, uploading, downloading, or distributing materials that are offensive, threatening, profane, obscene, or sexually suggestive.
- Using or advocating racial, ethnic, religious, or gender-based slurs.
- Using technology to threaten, bully, or harass others.
- Using chat rooms or any social network environment not approved or managed by St. Rose of Lima School whether at school or at home.
- Illegal installation or transmission of copyrighted materials

**A student whose behavior or repair record indicates careless use or abuse of iPads or other technical resources will be referred to the Principal for appropriate disciplinary action.** Consequences of violations could include, but are not limited to, revocation of Internet access, network privileges, computer access, suspension, or expulsion. Records of Digital Citizenship and Responsibility will become part of the student’s file and will be included with his/her transcript as part of the high school application process.

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**Parent Name**

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**Signature**

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**Date**

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**Student Name**

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**Signature**

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**Date**